

# Hamp Nursery & Infants School

## Charging and Remissions Policy



Approved by the Governing Body

Signed

A handwritten signature in blue ink is written over a horizontal dotted line.

Chair of Governors

Date

20<sup>th</sup> October 2021

Future Review:

Autumn 2022 or  
*if and when material change*

## **CHARGING AND REMISSIONS POLICY**

We believe that all our pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra curricular) independent of their parents' financial means. This charging and remissions policy describes how we will do our best to ensure a good range of visits and activities is offered at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities. In order to remove financial barriers from disadvantaged pupils, the governing body has agreed that some activities and visits where charges can legally be made will be offered at no charge or a reduced charge to parents in particular circumstances.

The aim of this policy is to set out what charges may be made for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

### **RESIDENTIAL SCHOOL VISITS**

We may charge for the cost of board and lodgings during overnight school trips, but the charge will not be more than the accommodation actually costs. Parents who are in receipt of certain benefits will not be required to pay. Parents should contact the school for further information.

### **MUSIC TUITION**

Charges may be made when the tuition is not an essential part of

- the National Curriculum
- a public examination syllabus

### **EXAMINATIONS**

No charge will be made for entering pupils for public examinations that are on the National Curriculum. However, an examination entry fee may be charged to parents if:

- the pupil wasn't prepared for the examination at the school
- the examination isn't on the National Curriculum, but the school arranges for the pupil to take it
- a pupil fails without good reason to complete the requirements of any public examination where the governing body or local authority (LA) originally paid or agreed to pay the entry fee

We may charge for:

- re-sits for public examinations where no further preparation has been provided by the school
- costs of non-prescribed examinations where no further preparation has been provided by the school

## **BREAKAGES AND REPLACEMENTS**

We may charge for breakages and replacements as a result of damages caused wilfully or negligently by pupils

## **EXTRA-CURRICULAR ACTIVITIES AND SCHOOL CLUBS**

We may charge for extra-curricular activities and school clubs.

## **VOLUNTARY CONTRIBUTIONS**

We may ask parents for a voluntary contribution towards the cost of

- any activity which takes place during school hours
- school equipment

The contribution is voluntary and pupils of parents who cannot, or do not want to, contribute will not be excluded from the activity. Where there are not enough voluntary contributions to make the activity possible, and there are no other ways to get funds, we may cancel the activity.

